

WYOMISSING AREA SCHOOL DISTRICT 2013-4665

Minutes October 15, 2013

The regular meeting with committee reports of the Board of School Directors convened at 6:06 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Butera, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Butera asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present: Mrs. Butera, Mr. Larkin, Mr. Painter, Mr. Portner and Mrs. Seltzer.

Board Members Absent: Mrs. Bamberger, Mrs. Davis, Mrs. Helm and Mrs. McAvoy

Administrative Staff Present: Mrs. Vicente, Mr. Stem, Ms. Stafford, Mr. Alvarez, Dr. Babb, Mr. Fries, Mr. Griscom, Dr. Jones, Ms. Lampe and Mrs. Smith.

Attendees: Shelley Filer, recording secretary. An audience sign-in sheet is included as part of these official minutes.

MEETING ANNOUNCEMENTS

Mrs. Butera announced an Executive Session was held prior to the meeting to discuss personnel matters and no action was taken.

The following meeting schedules and locations were announced.

- Technology Committee Meeting – October 23, 2013, 12:00 p.m.
- School Board Business Meeting – October 28, 2013, 6:00 p.m.
- Personnel/Policy Committee Meeting – November 5, 2013, 5:00 p.m.
- Finance/Facilities Committee Meeting – November 6, 2013, 12:00 p.m.
- Curriculum Committee Meeting – November 13, 2013, 2:30 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

PRESENTATION

Dr. Babb presented data from the West Reading Elementary PSSA scores and Performance Profile scores. Historically, WREC has made AYP every year which no longer applies. This is the first year for the Performance Profile. WREC received a score of 83.1 which is 90% comprised of the PSSA and PVAAS data, and other academic indicators such as attendance and promotion rate and number of students who are advanced in the PSSA tests make up the 10%. He also shared information on WREC's SWEBS program and points of pride.

COMMITTEE REPORTS

A. Finance – Ms. Stafford reported the committee met on October 2. The auditors finished their field work and the draft of the fund statement has been received. End-of-year budget transfers were discussed as well as some for the current year. The Cyber Charter School Reform bill that was recently passed by the House was

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discussed. This will save the District approximately \$30,000 to \$40,000 per year if enacted by the Senate. Proposals for property tax reform were also discussed.

- B. Facilities – Mr. Fries reported the boiler room project is in final punch list approval. The last part of the stadium field project is the extension of the sanitary sewer line which is being postponed until fall sports season is over. Approval of a final change order for the stadium project is on the agenda. The warped sections of the WHEC gym floor have been removed. It appears the problem may have occurred due to water ponding outside the building which we hope to alleviate through the installation of additional drainage systems. Air quality tests came back negative for mold.
- C. Curriculum – Mr. Stem reported that Dr. Jones proposed a change in the next Program of Studies to the sequence of math instruction. In the realignment, the course sequence would be Algebra I, Algebra II, followed by geometry thereby allowing for continuity in instruction to keep algebra content fresh and relevant in students' minds as they take the Keystone Exams. The other topic of discussion was the addition of an on-line report card for WHEC students. Aside from bringing WHEC in line with the other buildings, this was necessitated by the need to be able to extract PIMS data.
- D. Technology – Mr. Portner reported there was no meeting in September. The next meeting is October 23.
- E. Personnel – Mrs. Seltzer reported that items discussed at the meeting are on the agenda for approval.
- F. Policy – Mr. Painter reported that the committee met on October 1. They decided in lieu of a policy, an administrative procedure would be developed to address nepotism. The procedure will be discussed at the next meeting. They tabled discussing a Parent of Record policy until November. In lieu of a policy, plagiarism will be addressed in the 2014-15 student handbook. Facial piercings were discussed in the context of the dress code policy. The overall dress code policy will be discussed at the November meeting. Dr. Jones will provide information regarding current enforcement of the dress code policy for discussion and whether or not to include a provision on facial piercings.
- G. Ad Hoc Development Advisory – Mrs. Butera shared on behalf of Mrs. Davis that the proposed Spartan Pride Stadium information is posted on the District website.

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- H. Berks County Intermediate Unit Board Report – Mrs. Seltzer reported that BCIU has received a Head Start grant for this year. All transportation contracts were renewed. Pension reform and Common Core to the PA Core will be discussed at General Assembly. She also mentioned that BCIU held a Chinese summer camp.
- I. Berks Career & Technology Center Board Report – Mr. Painter reported a tour was given of mechatronics lab at the meeting on September 25. A five-year contract with the teachers was approved, some details of which he shared. Six Wyomissing Area students advanced to competition at the national level in their respective disciplines culminating in a first place award and four second place awards. A new policy was passed that students must have at least 2.5 hours of educational time at BCTC per day.
- J. Berks EIT Report – No report.
- K. Wyomissing Area Education Foundation – Mrs. Butera said the mailing for the annual appeal will be sent shortly. Meredith Emkey made a presentation on the use of the iPads that were funded with WAEF grant money. The chairperson for the Toast event is Jill Scheidt.
- L. Legislative Report – No report.

PUBLIC COMMENT

None

SUPERINTENDENT'S REPORT

A. CURRICULUM/ TECHNOLOGY

No items.

B. FINANCE/ FACILITIES

Upon a motion by Mr. Painter, second by Mr. Portner, the following Finance/Facilities items were approved:

1. Approved Change Order for contract No. 1 Barrasso Excavating, Inc. for the Stadium Field Subsurface Project in the amount of \$4,150.
Background information: Additional cost incurred to furnish and install suitable backfill in utility trenches after rock removed. Removal of the rock was included in contract at no additional cost.

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Yeas: Butera, Larkin, Painter, Portner and Seltzer.

Absent: Bamberger, Davis, Helm and McAvoy

Nays: None. Motion carried.

The Finance and Facilities items were opened for discussion. Mrs. Butera expressed the Board's appreciation for the various donations. Mr. Painter questioned the cost of the YMCA agreement. The cost was lowered due to their use of our facilities for afterschool programs.

**C. PERSONNEL/
POLICY**

Upon a motion by Mr. Portner, second by Mrs. Seltzer, the following Personnel/Policy items were approved:

1. RESIGNATION/RETIREMENT/TERMINATION

a. Professional Staff

- 1) **Christopher Talley**, Special Education Teacher, JSHS, resignation effective date to be determined.

b. Support Staff

- 1) **Rupa Patel**, Special Education Instructional Aide, WHEC, resignation effective September 3, 2013.

2. LEAVE OF ABSENCE

a. Professional Staff

- 1) **Jodi Reardon**, Teacher, JSHS, end of Family Medical Leave, effective the end of the first semester of the 2013-14 school year, on or about January 22, 2014. Return to work date is the first day of the second semester, on or about January 23, 2014.

b. Support Staff

- 1) **Bruce Henne**, Crossing Guard, WREC, unpaid Leave of Absence, effective October 22, 23, 24, 25, 2013 and November 11, 12, 13, 14, 15, 2013.
- 2) **Hemlata Kalani**, Food Service Worker, JSHS, unpaid Leave of Absence November 11 to November 22, 2013. Return to work December 3, 2013.

3. BUILDING TRANSFER/CHANGE OF HOURS

a. Support Staff

- 1) **Kathryn Kready**, Food Service Worker, WHEC, from Part-time 4 hours/day to part-time 2 ½ hours/day (12 ½ hours/week), transferred to WREC, effective October 17, 2013.

Background information: This transfer is to fill a position as the result of a promotion.

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4. APPOINTMENTS

a. Administrative Staff

- 1) **Arnold Raffone**, Interim Assistant Principal, JSHS, \$450/day not to exceed 2 days/week, effective October 10, 2013, length of term to be determined.

Background information: This is an interim assignment until a permanent candidate is identified for the Assistant Principal/Athletic Director position which was vacated due to a resignation.

b. Professional Staff

- 1) **Nicole Munz**, LTS Teacher, end Long Term Substitute Physical Education Teacher assignment effective the last day of the first semester of the 2013-14 school year, on or about January 22, 2014.

c. Support Staff

- 1) **Linda Hettrick**, Custodian Foreperson, JSHS, full-time at 8 hours/day (40 hours/week), \$14.90/hour, effective date pending successful completion of employment requirements.
- 2) **Cheryl Santoro**, Special Education Instructional Aide, WREC, full-time at 7 hours/day (35 hours/week), \$11.99/hour, updated effective date to October 1, 2013.

Background information: This position is being filled due to a resignation.

- 3) **Cynthia Bolio**, Food Service Worker WREC, part-time at 3 hours/day (15 hours/week), \$9.89/hour, effective September 27, 2013.
Background information: This position is being filled due to the promotion of an existing employee.

- 4) **Tara Parenti**, Food Service Worker, JSHS, part-time at 4 hours/day (20 hours/week), \$10.09/hr, effective October 16, 2013.
Background information: This position is being filled due to the promotion of an existing employee.

- 5) **Jennifer Ninetto**, Special Education Instructional Aide, JSHS, full-time at 7 hours/day (35 hours/week), \$11.55/hour, effective October 15, 2013.
Background information: This position is being filled due to a resignation.

- 6) **Cheryl Maus**, Food Service Worker, JSHS,

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part-time at 4 hours/day (20 hours/week), \$10.09/hour, updated effective date to September 25, 2013.

Background information: This position is being filled due to a resignation.

- 7) **Kelsey Chlebowski**, Food Service Worker, WHEC, part-time at 4 hours/day (20 hours/week), \$9.89/hour, effective October 16, 2013.

Background information: This position is being filled due to a promotion.

- 8) **Sarah Nickey**, Special Education Instructional Aide, JSHS, full-time at 7 hours/day (35 hours/week), \$11.55/hour, updated effective hire date to October 9, 2013.

Background information: This position is being filled due to a resignation.

- 9) **Kristie Brunner**, Café/Recess Monitor, WHEC, part-time at 2 ½ hours/day, \$9.89/hour, effective October 16, 2013.

Background information: This position is being filled due to a resignation.

d. Athletic Staff

- 1) **Said Amrani, Jr.** High Assistant Coach-Boys' Soccer for the 2013-14 sports season at a stipend of \$1,293 prorated to \$646.50, updated effective date to September 23, 2013.

5. WORK OUTSIDE CONTRACT HOURS

a. Professional Staff

- 1) Requesting approval for the following Professional Staff to be compensated for work performed outside contract hours at the WAEA contract approved rate for work outside contract hours to provide supervision for students in Saturday Detention on a rotating basis for the 2013-2014 school year.

a) **Lee Marie Gallagher**

b) **Margaret Shomgard**

6. MENTOR TEACHERS

Presented for approval is the following Mentor Teacher from the beginning of the 2013-14 school year until March 31, 2014 for the continued mentoring, employee hired April 1, 2013:

Mentor Teacher
Glen Johnston

Inductee
Amber Rishel

Assignment
Psychologist

Stipend
\$375

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7. Request approval of the Updated Co-Curricular Advisors and Stipends for the 2013-14 School Year per the attachment.
8. SUBSTITUTES
 - a. Professional Staff
 - 1) **Jordan Demko**, Teacher (Addition)
 - b. Support Staff
 - 1) **Roseanne Tice**, Secretary (Addition)
 - 2) **Leanda Deisher**, Special Education Instructional Aide (Addition)
 - 3) **Jason Weyandt**, Special Education Instructional Aide (Addition)

9. VOLUNTEERS

Mrs. Seltzer commented that she was pleased to see that Mrs. Tice intends to substitute for the District. Mrs. Butera thanked Mr. Talley and Mrs. Patel for their service.

Yeas: Butera, Larkin, Painter, Portner and Seltzer.

Absent: Bamberger, Davis, Helm and McAvoy

Nays: None. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Mrs. Seltzer, who was participating at a baking event, commended Mrs. Smith on the behavior of the WHEC students during their evacuation drill at the Temple Oheb Shalom that occurred while she was there.

UPDATES FROM ORGANIZATIONS

None.

ADJOURNMENT

A motion was made by Mr. Portner, seconded by Mr. Larkin to adjourn at 6:56 p.m.

Board Secretary